※ This English version document is only the secondary reference to help foreign applicants' understanding. Applicants are responsible for checking the original version(Korean).

□ 2024 International Admission Guidelines

1. School and Department

Type classification / Recruitment unit		Day/ Night	Year	International Admission (Including North Korean Refugee)
School of Engineering and Information Science	Industrial Management Engineering	Day	2	No Limit for the Number to be Admitted
	Mechanical Engineering	Day	2	
	Civil Engineering	Day	2	
	Cadastre Dept	Day	2	
	Electrical Engineering	Day	2	
	Electronic Engineering	Day	3	
	Computer Engineering	Day	3	
	Information and Communication Engineering	Day	3	
	Internet Security Engineering	Day	3	
	Software Contents Welfare	Day	2	
	Drone Information Engineering	Day	3	
School of Management Social Department	Business Administration	Day	2	
	Tax Accounting	Day	2	
	Real Estate Management	Day	2	
	Social Welfare	Day	2	
	Public Administration Service Counseling	Day	2	
School of Language Literature and Education	Aviation Service	Day	2	
	Chinese Business	Day	2	
	Japanese Business	Day	2	
	Creative Writing	Day	2	
	Youth Education and Welfare	Day	2	
School of Arts and Health Care	Industrial Design	Day	3	
	Fashion and Living Design	Day	2	
	Communication Design	Day	2	
	Beauty Management (Make up, nai)	Day	2	
	Beauty Management (Beauty Skin Care)	Day	2	
	Beauty Management (Hair Design)	Day	2	
	Beauty Management (Style Director)	Day	2	
	Health and Medical Information	Day	2	
	Practical Music	Day	2	
	Theater and Video	Day	3	

2. Admission Schedule

Category	Admission Schedule		Note
	Rolling Admission	Regular admission	
Online Application Reception	2023.Nov.10.(Fri) ~ 2023.Nov.24.(Fri) 21:00	2024.Jan.03.(Wed) ~ 2024.Jan.15.(Mon) 21:00	• **Online submission** - http://www.jinhakapply.com - http://www.uwayapply.com
Submission of Documents	2023.11.29.(Wed)	2024.Jan.18.(Thu)	• Only for arrivals in time • Check the submission on the webpage
Interview Test	2023.Dec.02.(Sat)	2024.Jan.20.(Sat)	• Place and time will be individually informed
Announcement of Successful Candidates	2023.Dec.15.(Fri) 15:00	2024.Feb.06.(Tue) 15:00	• College website(http://www.mjc.ac.kr) or ARS
Registration Deposit Payment Period	2023.Dec.18.(Mon) ~ 2023.Dec.21.(Thu)	-	• Payment bank (virtual account) information will be given after the pass certificate issued • Print out the registration notice on the the college website • Registration deposit : 300,000 KRW
Tuition payment period	2024.Feb.07.(Wed) ~ 2024.Feb.13.(Tue)		• Further information via SMS • Print out the registration bill on the college website

3. Eligibility

1) Eligibility Criteria

- Foreigners who have completed a curriculum in a foreign country equivalent to Korea's elementary and secondary education (12 years)
- Both parents and the applicant are foreigners, and have graduated (graduate-to-be) from regular high schools in Korea or abroad
- Those who are registered as North Korean refugees and have graduated (graduate-to-be) from regular high schools in Korea or abroad

※ Applicants who fail to acquire the D-2 (student) visa status before the semester start will be disqualified from entering the college.

2) Qualifications

Category	Criteria	Qualifications
Foreigner	Foreigners who have completed all educational courses abroad	Those who have completed **[the entire curriculum equivalent to elementary/ middle/ high school]** at a foreign schools, and have a score of [Test of Proficiency in Korean (TOPIK) Level 3] or higher
	Both the parent and the applicant are foreigners	**[Both parents and the applicant]** who have acquired foreign nationality before the applicant's high school entrance date, and have [Test of Proficiency in Korean (TOPIK) grade 3 or higher]
North Korea Refugee	Persons determined to be eligible for protection under the [Act on Protection and Settlement Support for North Korean Refugees]	Those who [have graduated from high school (a graduate-to-be) or equivalent or higher qualifications]

3) Criteria for accreditation of foreign schools

- "Foreign school" means a school located abroad and its academic records must be acknowledged by the relevant laws and regulations of the foreign country. (Foreign schools in Korea are not accepted)
- "A school located abroad" can only be regular elementary, middle, and high schools whose academic records can be acknowledged by the relevant laws and regulations of the foreign country. Educational institutions such as kindergartens, language training institutes, domestic and foreign examinations, home schooling and cyber learning are not accepted.

4. Further Information

- A person with dual citizenship is not recognized as a foreigner according to the domestic law.
- Other matters not listed in the application guideline will be decided by the Basic Admission Criteria for Colleges and the College Admissions Management Committee.

5. The requirements of minimum period of overseas [study, work, residence (permanent residence), stay]

Category	Applicable to	Period of residence (permanent residence)
Foreigners who have completed all educational courses abroad	Guardian Student	No Restriction
Both parents and the applicant are foreigners	Guardian Student	Foreign Nationality (Dual citizenship and stateless applicants are not allowed to apply)

6. Document Submission (For both Rolling and Regular Admission)

Documents \ Applicants	Foreigners who have completed all educational courses abroad	Both parents and the applicant are foreigners	North Korea refugee	Note
Application for Admission	○	○	○	Print out from the application reception websites
Letter of Self-Introduction (study plan)	○	○	○	
International Admissions Record Table	○	○		
High School Graduation (graduate-to-be) Certificate	○	○		
High School Transcript (The enrollment period or semesters should be specified)	○	○		
Elementary and Middle school Graduation Certificate	○			
Academic Achievement Confirmation	○	○		Refer to p.5
Foreign Nationality Certificate of the Applicant	○	○		Copy of applicant's passport replaceable
Foreign Nationality Certificate of Both Parents	△ ※ Exempted if financial ability documents under applicants name	○		
Documents Proving Family Relationship Between the Applicant and Parents		○		Corresponded country
Documents Proving Financial Ability - deposit balance certificate above USD $20,000 on the applicants and the parents' account at domestic/foreign banks (Deposit period for more than 1 month)	○	○		Issued within 30 days before submission deadline
Certificate of Test of Proficiency in Korean (TOPIK)	○	○		Issued by organization of TOPIK
Copy of the Applicant's Alien Registration card	△	△		Foreigners in domestic residence only
Certificate of Immigration Facts of the Applicant and Parent	△	△		
North Korean Refugee Registration Confirmation			○	Applicants who have passed domestic high schools and the GED qualification exam should submit the student records and examination certificate
North Korean Refugee Education Certificate			○	
Educational Protection Recipient Certificate			○	

※ If additional verification is needed, [submission of additional documents] can be requested

※ Refer to 5p if you need the further information for document submission and admissions

□ Notes for Document Submission and Admissions

1. Notes on document submission

1) The issuance date of required documents must be within 6 months before the application deadline
   - Documents proving financial ability are only accepted if issued within 30 days
   - In case the validity period is specified in the submitted documents, documents can be accepted
2) All documents must be the **originals** and **documents in foreign languages must be translated into Korean and notarized.** If documents can not be reissuable, copied documents should acquire the **authenticity verification.**
3) **The academic achievement confirmation**(those who graduated from a high school in a foreign country) must follow one of the ways below
   - Overseas educational institution confirmation or consular confirmation issued by the Korean consulate in the country to which the school belongs
   - Apostille confirmation issued by the designated institution in the country to which the school belongs
   - The academic records and degree certificate issued by Education and Degree Certification Center from the Ministry of Education in China
4) Domestic high school graduates in Korea should submit a school records instead of the academic achievement confirmation
5) Documents for North Korean refugees must be submitted in accordance with the [Act on Protection and Settlement Support for North Korean Refugees] and [Enforcement Decree of the same Act]
6) Applicants are responsible for all disadvantages due to [omission or erroneous entry] in the application form and documents, please fill in the form and documents cautiously
7) Submitted documents will not be returned, and additional documents may be requested if necessary. If additional documents are not submitted, the application will be excluded
8) **Submission note**
   - How to submit : Submit by EMS, post, quick service, or in person
     ※ After printing the cover from [Application Box] → [Print] → [Printing the cover of the submitted envelope], attach it to the envelope and send the application
   - Addreess of submission: 134, Gajwa-ro, Seodaemun-gu, Seoul (Myongji College Admissions Management Headquarters)
9) Confirmation of arrival of submitted documents
   - After logging in to the site where you have applied for admission, you must check whether the submitted documents have arrived at [Confirmation of Submitted Documents Arrival]. Failure to submit the documents within the deadline will result in disqualification.
10) For other inquiries, contact the Academic Affairs and Admissions Team [02-300-1009]

2. Screening Process

1) Document screening: letter of self-introduction (study plan) 40%
2) Interview screening : interview 60%

Process	Evaluation criteria
Individual Interview (within 5 minutes)	• Motivation for application and study plan after admission • Basic grounding evaluation (comprehension, expression) • Korean oral ability evaluation (Korean speaking skill and comprehension ability) • Assessment of academic ability (study performance ability, understanding of the major)

※ Be sure to bring [identification card(passport)]

※ In case foreign nationals who have difficulty entering Korea can submit documents proving that they reside in their home country at the time of interview (Certificate of Entry and Exit, etc.), non-face-to-face interview may be conducted. For related matters, contact the Academic Affairs and Admissions Team of the Office of Academic Affairs [02-300-1009]

3. Assessing Principle

1) The 100% number of persons for the department (day/night course respectively), is selected from the [first preference] of the department
(If there is shortage in the first preference application, selection is made from among the second preference application)
2) Applicants who have been judged ineligible for admission and absent in the interview screening are excluded from admission
3) Admissions with [false or falsified] records in submitted documents and application form will be disqualified for admissions
4) Admissions of applicants who fail to acquire D-2 (student) visa status before the semester start will be cancelled
5) In case the number of applicants exceeds: [Long-term overseas residents (based on enrollment period)] have priority

4. Announcement of successful applicants and registration information

1) [Announcement for successful applicants] can be checked on the college website (https://ipsi.mjc.ac.kr/) and via automatic information (ARS) (no individual notification)
※ There is a fee to use the automatic notification of successful applicants (ARS), college website is recommended
2) After printing the acceptance certificate and tuition bill on the college website, those who pass the rolling admission should pay the registration deposit (KRW 300,000) and the rest of the tution fee. Those who pass the regular admission should pay the whole tuition to the designated bank within the deadline (No payment within the deadline will be regarded

as intention of cancellation without further announcement)

3) After registration, please be sure to check [Registration status] on the college website to prevent disadvantages due to deposit errors

※ Non-registration due to a deposit error will not be accepted

5. Abandonment of registration and refund of tuition

1) Those who want to give up (cancel) registration after registering at our college can apply for withdrawal of registration (tuition refund) online after verifying their identity on the college website [Tuition Refund System]

2) If the deposit payment is impossible due to [account number error], visit the College Admissions Management Headquaters in person with a copy of the bankbook and ID card.

3) The period of withdrawal of registration will be announced on the college website.

※ Once submission of the waiver is completed, it cannot be withdrawable

▪ Tuition refund in accordance with Article 6 of [Rules on College Tuition]
- From the first day of the semester to the 30th: 5/6 of the tuition
- From the after 30th day of the semester start date to the 60th day: 2/3 of the tuition fee
- From the after 60th day of the semester start date to the 90th day: 1/2 of the tuition fee
- From after 90th day of the semester start date: No refund

※ If the reason for refund occurs after the semester start date, the admission fee will not be refunded.

4) 2023 Tuition Fee (2024 Tuition Undetermined)

Category	Tuition Fee
■ School of Engineering and Information Science ■ School of Arts and Health Care	3,746,000 KRW
■ School of Management Social Department ■ School of Language Literature and Education	3,029,000 KRW

□ Notes on application and applicants

1. Online application submission

1) Internet application reception company

Internet application application site	Contact	E-mail
http://www.uwayapply.com [Uway Apply]	1588-8988	helpdesk@uway.com
http://www.jinhakapply.com [Jinhak Apply]	1544-7715	apply@jinhakapply.com

※ When submitting an online application, please follow the application procedure after being

familiar with the guidelines and precautions. After completing the application, be sure to check whether the application and documents has been received to avoid any problems.

2) Precautions for application submission

■ Application for admission must be submitted by selecting either [UWay Apply] or [Jinhak Apply]. If duplicate applications are submitted to two companies, **only the final application will be accepted according to timeline.**

■ Cell phone and e-mail address: Enter accurately so that the examinee or guardian can be contacted promptly during the admissions period(Disadvantages will be incurred if contact is lost due to incorrect entry)

■ Correction of application and return of application fee : After electronic payment of the application fee is completed, **the application cannot be modified or canceled, and the application fee is not refunded.** Please reconfirm the completed application form.

■ Disadvantages due to the applicant's erroneous, omission and non-submission (Refusal, cancellation of admission) are at your own risk, so write the application carefully.

■ The test identification slip can be printed out in [나의 원서관리] by logging in to the application site.

■ For other details, refer to the information on the website of the online application company.

2. Precautions for Multiple Application and Dual Registration

1) Multiple applications prohibited

■ Successful candidates (including additionally accepted candidates) of the rolling admission process at a college(including industrial colleges, colleges of education) are prohibited from applying for regular admission process regardless of the student's intention or registration status

■ Applicants who have passed the rolling admission at a college(including colleges of education and industry) as well as a university(including universities of education and industry) cannot apply for colleges in [different recruitment period]

2) No double registration

■ Applicants who have passed the rolling admission must pay the deposit only to [one college] among the colleges. If you pay the deposit to more than one college, it is considered as double enrollment and admissions will be cancelled

■ In case of receiving a [Notification of admission on additional rounds] from another college during the recruitment announcement period, the successful applicant should deliver the intention to give up the registration to the college that they do not want to enroll

3) Measures against multiple applications and dual registrants

■ After completion of the electronical screening process, if the prohibited multiple applications and double enrollment are confirmed, admission will be cancelled

■ The prohibition of multiple application and double registration does not apply between colleges (including universities, industrial colleges, and colleges of education) and [universities established by special law]

3. Notes on application and admission

1) Our college selects freshmen according to a fair selection process without individual physical, mental, or racial discrimination

2) Support related matters

■ The submitted application form and submitted documents will not be returned, and additional documents may be requested if necessary

■ In case of duplicate application (double application submission) in the recruitment process at our college.

- Duplicate between application reception companies/ duplicate on the same site: Only [finally submitted application form] is accepted according to the timeline.
- The fee for the application is non-refundable due to the double application.

■ Applicants who have passed at the rolling admission are not eligible to apply for the regular admission.

3) Admission Matters

■ Applicants who fall under any of the following categories will be disqualified, or withdrawn from admission.

- Principle of prohibition of multiple application and double registration: A applicant who has passed the rolling admission (including colleges and universities) applies for the on-time regular admission regardless of whether the applicant is enrolled or not
- Students who have not submitted additional documents such as school records, transcripts, etc.
- Applicants who have been found not to meet the application qualifications after receiving the application form
- A applicant who has applied with false information, forgery, falsification or other illegal means in the submitted documents

■ Our college conducts holistic education based on the Christian spirit of [Love, Truth, and Service] as its founding philosophy. [Chapel, Bible and Life] is assigned as a required liberal arts course

4. Application fee

Category	Application fee	Interview fee	Total
Foreigners	35,000 KRW	20,000 KRW	55,000 KRW

1) Application fee waiver and refund

■ Application fee exemption : None

■ Interview fee refund

- Only the interview fee (20,000 won) will be refunded only to those who did not take the exam due to duplicate exam schedules, etc.

■ Waiver and refund method

- Candidates who can not participate the interview must submit a confirmation of exams and interviews at other universities or related supporting documents.
- Exemption and refund amount will be refunded after successful applicants are announced

2) Application fee refund

- If there is a balance due to income and expenses, according to Article 34-4 (5) of the [Higher Education Act], it will be returned in proportion to the admission fee paid by the candidates who took the admission test by 2024.04.30 (Tue)
- The refund of the admission fee is transferred to the account if the refund account is entered (agreed) at the time of application
- When transferring money to a financial institution's account, it will be returned after deducting the financial institution's commission.

☐ Scholarship

- For Students via International Admission Process, Foreign national

Category	Criteria	Amount
First semester for 1ST year students	TOPIK 3 holder	30% of the tuition fee of 1st semester
	TOPIK 4 holder	40% of the tuition fee of 1st semester
	TOPIK 5 holder	50% of the tuition fee of 1st semester
	TOPIK 6 holder	60% of the tuition fee of 1st semester
Current(Enrolled) students	· Grade : over 3.0 out of 4.5 · Credit : over 12 credits · No unacquired credit F	30% of the tuition fee of each registered semester
	· Grade : over 3.5 out of 4.5 · Credit : over 12 credits · No unacquired credit F	50% of the tuition fee of each registered semester

☐ Dormitory

Classify	1-People room	2-People room	4-People room	deposit	비고
A Type	1,125,000 Won (15 weeks)	975,000 Won (15 weeks)	675,000 Won (15 weeks)	100,000 Won	- Shared kitchen available
B Type		1,050,000 Won (15 weeks)	825,000 Won (15 weeks)		- Underfloor heating, - Cooking available in the living room

□ 개인정보 수집 및 이용 안내

[개인정보 수집 및 이용 안내]

본 대학은「고등교육법 시행령」제35조(입학전형자료)의 입학전형 업무를 위하여「개인정보보호법」제26조에 따라 개인정보수집 업무 위탁에 따른 수탁자 및 위탁 업무 내용을 다음과 같이 안내합니다.

▶ 본 대학 지원자는 학생부 성적 온라인 제공과 개인정보 수집 및 이용에 동의하는 것으로 간주하며, 수집된 개인정보는 입학 관련 업무 이외에 다른 목적에 이용되거나 공개되지 않습니다.

▶ 개인정보의 수집 및 이용에 대해 거부할 권리가 있으며, 이를 거부할 경우 원서를 접수할 수 없습니다.

▶ 개인정보 취급 사항

기관	위탁업무 내용	위탁업무처리 개인정보항목	제공받는 자의 보유.이용기간	기타
한국교육 학술정보원	학교생활기록부 온라인 추출	성명, 주민번호	처리목적 달성 시	입학전형자료
	검정고시 대입전형자료 온라인 추출	성명, 주민번호, 합격정보, 과목성적정보	처리목적 달성 시	입학전형자료
한국교육 과정평가원	수능성적 온라인 추출	성명, 주민번호	처리목적 달성 시	입학전형자료
한국대학 교육협의회/ 한국전문대학 교육협의회	복수지원 및 이중등록 조항 위반자 사전예방 및 위반자에게 통보	모집시기,성명,주민번호,수험번호,합격/예치금구분, 접수장소,접수일자,지원결과,전형유형,모집단위명, 모집차수,계열코드,출신고교코드,졸업연도,등록일 자구분,	처리목적 달성 시	입학전형자료 고등교육법 시행령 제42조, 제42조의2
명지전문대학	입학전형 절차, 교내 학사행정처리, 교내·외 한국장학재단 장학금 신청 ·지급처리	모집시기,성명,주민번호,수험번호,,합격/예치금구분, 접수장소,접수일자,지원결과,전형유형,모집단위명, 모집차수,계열코드,출신고교코드,졸업연도,등록일 자구분,제3자정보제공동의여부	처리목적 달성 시	입학전형자료

▶ 개인정보 위탁 동의사항

수탁업체	위탁업무 내용	개인정보의 보유.이용기간
한국전문대학교육협의회	공통원서의 관리 및 전달 등	처리목적 달성 시 또는 위탁계약 종료 시까지
(주)진학어플라이	대입원서접수대행	처리목적 달성 시 또는 위탁계약 종료 시까지
(주)유웨이어플라이	대입원서접수대행	처리목적 달성 시 또는 위탁계약 종료 시까지

▶ 개인정보 제3자 제공에 대한 동의사항

개인정보를 제공받는 자	제공받는 자의 개인정보 이용목적	제공하는 개인정보 항목	제공받는 자의 보유.이용기간
지원자 출신 고등학교	지원자 및 합격자 명단제공	성명, 지원학과, 졸업년도, 합격구분, 등록여부	처리목적 달성 시
㈜메티스소프트	신입생 등록금 수납·환불 및 충원합격자 발표·통보 안내제공	수험번호, 성명, 합격구분, 충원순위, 연락처	처리목적 달성 시
하나은행	신입생 등록금 수납·환불	성명, 학번, 지원학과, 등록금액, 계좌번호,연락처	처리목적 달성 시
실기고사 대행 위탁업체	신입생 입시일정 안내	성명, 연락처, 수험번호, 입학유형, 지원학과	처리목적 달성 시

[서식]

자기소개서(학업계획서)

수험번호	기입하지 마세요	성명(한글)	
지원학과		지원전형 (해당사항 √표시)	정원외 특별전형(외국인) □ 정원외 특별전형(재외국민)□ 정원외 특별전형(북한이탈주민)□

※ 모집요강에 명시된 자기소개서(학업계획서) 작성 유의사항을 숙지했으며, 자기소개서를 비롯한 모든 제출서류에 허위사실을 기재하거나 대리 작성, 위조·변조, 유의사항 등을 위반할 경우 불합격 또는 합격 후 입학 취소 등 어떠한 불이익도 감수할 것을 확인·서약 합니다.

※ 자기소개서(학업계획서)는 한글로 작성

20 년 월 일

지원자 : (서명)

1. 본인(가족)소개 및 성장과정

2. 지원동기 및 목적

3. 학업계획 및 졸업 후 진로

명지전문대학 총장 귀하

[서식]

정원외 특별전형(재외국민 및 외국인) 기록표

수험번호	기입하지 마세요	성명(한글)	
지원학과		연락처	

▣ 지원자격 구분 및 특이사항

지원자격 유형	지원자격 구분(해당 칸에 √ 표기)
외국영주 재외국민의 자녀	☐ 영주교포
외국근무 재외국민의 자녀	☐ 공무원 ☐ 해외상사직원
	☐ 외국정부·국제기구 근무자 ☐ 유치과학자 및 교수요원
기타 재외국민의 자녀	☐ 현지법인근무자(취업자 포함) ☐ 자영업자 ☐ 선교사 ☐ 교직원
전 교육과정 해외이수자	☐ 전 교육과정 해외이수자
외국인	☐ 학생 외국인
특이사항	
※ 정확한 심사를 위하여 월반·휴학/ 기간중복/ 부모의 자격/ 부모 이혼 및 사망/ 본인 입양 등 특이사항을 기재하시고, 필요한 경우 별도의 용지를 첨부하시기 바랍니다.	

▣ 지원자 수학기간 사항

학교 명	재학기간			학교소재지	
	기간		재학년수	국가명	도시명
	년 월 일 ~ 년 월 일		년 개월		
	년 월 일 ~ 년 월 일		년 개월		
	년 월 일 ~ 년 월 일		년 개월		
	년 월 일 ~ 년 월 일		년 개월		
	년 월 일 ~ 년 월 일		년 개월		
	년 월 일 ~ 년 월 일		년 개월		
	년 월 일 ~ 년 월 일		년 개월		
	년 월 일 ~ 년 월 일		년 개월		
총 재학기간	년 개월	외국학교 재학기간	년 개월	국내학교 재학기간	년 개월
영주권	◉ 영주국 :	◉ 영주권 번호 :		◉ 영주권 취득일 :	
시민권	◉ 국 적 :	◉ 시민권 번호 :		◉ 시민권 취득일 :	

※ 학교명 및 학교 소재지 모두 졸업증명서에 기재된 대로 영문으로 정확히 기재

▣ 지원자 재학기간

구 분		해당하는 학교 칸에 ○ 표기																									
과 정		초등학교												중학교						고등학교							
학 년		1		2		3		4		5		6		7		8		9		10		11		12		13	
학 기		1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2
소재국	국내																										
	국외																										

▣ 부모 해외거주 및 근무기간

구 분	거주(근무) 국 가 거주(근무) 도 시	해외거주기간		재직근무기간	
		거주기간	거주년수	근무기간	근무년수
부(父)성명 ( )		년 월 일 ~ 년 월 일	년 개월	년 월 일 ~ 년 월 일	년 개월
		년 월 일 ~ 년 월 일	년 개월	년 월 일 ~ 년 월 일	년 개월
		년 월 일 ~ 년 월 일	년 개월	년 월 일 ~ 년 월 일	년 개월
		년 월 일 ~ 년 월 일	년 개월	년 월 일 ~ 년 월 일	년 개월
모(母)성명 ( )		년 월 일 ~ 년 월 일	년 개월	년 월 일 ~ 년 월 일	년 개월
		년 월 일 ~ 년 월 일	년 개월	년 월 일 ~ 년 월 일	년 개월
		년 월 일 ~ 년 월 일	년 개월	년 월 일 ~ 년 월 일	년 개월
		년 월 일 ~ 년 월 일	년 개월	년 월 일 ~ 년 월 일	년 개월
영주권	▪ 영주국 :	▪ 영주권 번호 :		▪ 영주권 취득일 :	
시민권	▪ 국 적 :	▪ 시민권 번호 :		▪ 시민권 취득일 :	

※ 부모성명 등 신분증(주민등록증, 여권 등)에 기재된 대로 영문으로 정확히 기재

※ 재직근무기간은 외국인 · 외국의 전 교육과정 이수자는 미기재

□ 명지전문대학 오시는 방법



⊙ **버스**

번호	노 선
7017	6호선 새절역 ↔ 명지전문대학(C,D) ↔ 을지로입구
7018	6호선 새절역 ↔ 명지전문대학(C,D) ↔ 광화문
7019	서울역 ↔ 3호선 홍제역 ↔ 명지전문대학(A,B)
708	남가좌동 ↔ 명지전문대학(E,F) ↔ 종로
7021	6호선 증산역 ↔ 명지전문대학(C,D) ↔ 을지로입구
7611	명지전문대학(C,D) ↔ 여의도
7612	명지전문대학(E,F) ↔ 영등포구청역
7713	3호선 홍제역 ↔ 명지전문대학(E,F) ↔ 신촌기차역

⊙ **지하철**

노선	내리는역	환승버스
2호선	이대역 (1, 4번 출구)	7017(C), 7611(F)
	신촌역(1번 출구)	7611(F), 7713(F)
	신촌역(4번 출구)	7611(F)
	홍대입구역(8번 출구)	7612(F)
3호선	홍제역 (2번 출구)	7019(B), 7021(C)
	홍제역 (3번 출구)	7713(E)
6호선	새절역 (1번 출구	7021(D) 7017(D), 7018(D)

※ 괄호( )안 기호는 정류장 명칭기호
※ 708번·7611번·7612번·7713번 버스 탑승 시 : [명지대학교] 다음 정거장에서 하차(응암동방면 도보 200m)